

Maricopa County Community Services Commission

Maricopa County Human Services Department

234 N. Central, 3rd Floor,
Arizona Conference Room
Phoenix, Arizona 85004

Monday, January 25, 2010

6:00 PM

Meeting Minutes

Members Present:

City of Glendale - Councilman Steve Frate
City of Tolleson – Councilwoman Kathie Farr
Town of Gila Bend – Vice Mayor Fred Hull
Valley of the Sun United Way – Amy Schwabenlender
APS – Louise Moskowitz

Glenn Cuzzort – Low Income Representative
Sister Barbara Webster – Low Income Representative
SRP – Marty Sonnenberg
The Salvation Army – David Clitheroe
Chicanos Por La Causa - Terri Cruz

Presenters/Staff/Guests Present:

Staff:

Marge Leyvas
Eileen Hartnett
Frances Delgado
Erik Miller
Yvonne Seel
Barbara Riley
Maria Ramos
Silvia Stanford
Vickie Bennett
Connie Frary
Tia LaFrombois

Guests:

Joy McClain, City of Tolleson
Shawna Fellenz, Gilbert/Chandler CAP
Dolores Hull, Gila Bend
Mary Hutchinsomn – TCAA
Jason Moore - JAG
Andrea Jimenez – JAG

- 1. Call to Order** Chair Louise Moskowitz called the meeting to order at 6:04PM.
- 2. Roll Call** Erik Miller called roll and a quorum was established.
- 3. Opening Prayer** Vice Mayor Kathie Farr led the prayer.
- 4. Pledge of Allegiance** Vice Mayor Fred Hull led the Pledge of Allegiance.
- 5. Approval of Minutes** Louise Moskowitz asked for approval of the October 26, 2009, meeting minutes. Vice Mayor Fred Hull made a motion to approve the minutes as presented. Marty Sonnenberg seconded the motion. All were in favor and the minutes were accepted as presented.
- 6. Presentations** Jason Moore and Andrea Jimenez, from Jobs for Arizona's Graduates (JAG), conducted a brief presentation on the mission of JAG and what JAG does for the community. JAG's mission is to help young people to stay in school and to acquire the academic, personal, leadership and vocational skills necessary to graduate.

JAG currently has 29 programs throughout Arizona, which includes approximately 1500 individuals. These programs seek students from 8 to 12th grade and provide

follow-up to graduates for up to 12 months after graduation.

JAG is mainly an in-school program that targets students that want to continue in school, but are experiencing issues that may prevent them from graduating high school.

In the last 20 years JAG has moved their focus to the lower grades, such as sophomores and freshman.

A recent study, by Bill and Linda Gates, of 40,000 dropouts shows that 70% of the dropouts were passing their classes, prior to dropping out. This is a major change from the previous assumption that just the failing students dropped out of school. The major cause for students to drop out of school is economic related issues.

The current ratio for students to guidance counselor is 600:1 and the current ratio for students to teacher is 150:1. The JAG program has a student to helper ratio of 40:1. These helpers are case managers/teachers. JAG provides funds that cover between 50 to 60% of the new teacher/case manager position cost. Private and Public grants have allowed the JAG program to grow and reach out to more schools.

These teachers/case managers go to the house of the students to wake them up and transport them to school, if the students are constantly missing their early classes. The teachers/case managers will also attend classes with their students, if the students are skipping or having major issues in certain classes.

The teachers/case managers seek out the help of the parents. The teacher/case manager contacts four to five parents a week. This contact is to inform the parents of the students' progress, whether the comments are positive or negative.

Last year out of the 300 students that completed the JAG program, 59% of them are now in a post-secondary school. 71% of those graduates improved their GPA by the time they graduated from their previous years.

Most schools are approached by JAG to start a new program, but some schools search out JAG to ask for help on how to start a new program.

7. Director's Report

Marge Leyvas provided the Director's Report. Marge shared the following:

Yvonne Seel was introduced as the new Program Coordinator for the Weatherization program. Yvonne introduced the three new Intake and Outreach Specialists; Silvia Stanford, Vickie Bennett and Maria Ramos. Yvonne also introduced the three new Program Support Specialists; Barbara Riley, Connie Frary and Tia LaFrambois.

MCHSD has a compliance team for the ARRA reporting requirements. This team monitors the constantly changing ARRA requirements and they help guide the entire department with the changes.

The 47 unit complex in the town of Guadalupe should be completed by the weatherization subcontractor FSL Home Improvements (FSLHI) very soon. FSLHI will be working on a 45 unit complex in Tolleson and a 12 unit complex in Wickenburg. MCHSD/CSD will be ensuring that, as feasible, multi-complex projects are conducted throughout Maricopa County.

The Weatherization RFP that was released changes the future contract to a cost reimbursement basis. The RFP also identified two separate regions, west of I-17 and east of I-17. Therefore, there is a potential for two primary sub-contractors.

When the RFP and contract process is complete, there will be three different

Weatherization contracts in place. FSLHI has the current DOE ARRA contract, which ends on March 31st, 2010. FSLHI has a second weatherization contract, which includes DOE regular funding and all other weatherization funds which ends on June 30th, 2010. The next contract or contracts, which begin April 1, 2010, and runs through March 31, 2012, will begin with only DOE ARRA funds available from April-June 2010. Beginning July 1, 2010, all other funds will be available for expenditure through this contract or contracts.

The CAP RFP is currently in the design process by CSD staff. The actual procurement is being handled by Maricopa County Materials Management.

The Federal General Accounting office has selected Arizona as one of 16 states to receive increased review on their use of the stimulus ARRA funds.

Beginning July 1, 2010, there should be a new entity with CAA designation to serve the city of Glendale. Per DES's own policy, DES must issue an RFP and if a viable private non-profit organization is not identified, then DES may offer the designation to a public entity, in this case the City of Glendale.

The HSD/CSD SAIL program received an additional 800 hours of home care from the Area Agency on Agency (AAA). These extra hours took 100 clients off the waiting list. With the state budget issues, these hours could be cut drastically. CSD is talking with AAA to allow the reduction based on assessment of clients' needs and support systems and not first in, first out.

House Bill 2008 – MCHSD has designed a policy and procedure document that has been sent out to the CAP agencies with a signature page indicating agreement. The agreement must be signed by a City Manager or Mayor. If a private non-profit, then the signature of the Executive Director is required. After receipt of a signed agreement, the CAPs will receive training from CSD prior to restarting delivery of services that utilize funds provided by Maricopa County.

MCHSD created two lists of acceptable documents, which will be provided to the CAPs before or at the training provided by CSD staff. It is expected that most CAPs will receive HB2008 training within the next two weeks.

The Commission's February meeting agenda will include officer elections.

A review of Commission assignments to the By-laws and Resource Assessment Committee was requested. Per the bylaws, each committee composition must include at least 1 representative from each sector of the Commission. These committees usually meet an hour prior to a scheduled commission meeting.

After discussion, by the Commission:

- By-laws Committee members - Glen Cuzzort, Amy Schwabenlender and Councilman Steve Frate.
- Resource Assessment Committee members: Louise Moskowitz, Glenn Cuzzort, and Vice-Mayor Kathie Farr.

8. Board Remarks

Sister Barbara Webster will be resigning from the commission. Her last meeting will be February 22th, 2009.

9. Call to the Public

No Comments.

10. Adjournment

Chair Louise Moskowitz called for a motion to adjourn. Councilman Steve Frate made a motion to adjourn. Glen Cuzzort seconded the motion. The meeting was adjourned at 7:43 pm.